

# Beloit College

700 College Street, Beloit, WI 53511-5595

608-363-2350

Office of Residential Life

FAX 608-363-2670

Dear CLS Candidate,

Congratulations on your acceptance to the Center for Language Studies program for this coming summer. Housing for the program is being arranged through the Office of Residential Life. As in past years, most CLS participants will be housed in an air-conditioned residence hall which is comfortable and well-situated on campus between the dining hall (Commons), classrooms and the Sports Center.

Rooms will be available according to the following schedule:

8-week session: check in Sat., June 12, 2010 **AFTER** noon; check out Fri., August 6, 2010 **NO LATER** than 12:00 noon.

Anyone who, with CLS permission, will be arriving more than one week late will be charged room costs on a prorated basis.

Note: We attempt to house all languages together and will use doubles and singles to keep the language groups together. Please complete the following questionnaire and return it with your completed contract.

We use a campus phone service called Resicom. You can sign up for this on the Internet at [www.resi.com](http://www.resi.com). Hope to see you this summer!

Sincerely,

John Winkelmann  
Associate Dean of Students, Director of Residence Life

**\*\* Return this form with your contract \*\***

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_

CURRENT EMAIL: \_\_\_\_\_

LANGUAGE INTEREST: \_\_\_\_\_ LEVEL: \_\_\_\_\_

## ALL buildings are non-smoking!

PREFER: \_\_\_\_\_ Double room \_\_\_\_\_ Single room (additional fee)

If we run out of double rooms, you may be placed in a single room and billed accordingly.

Double Roommate Suggestion: \_\_\_\_\_

One thing my roommate should know about me is: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Age: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Emergency Contact Person \_\_\_\_\_  
Name Home phone Work phone

Are there any special considerations to note during housing placement: \_\_\_\_\_ yes \_\_\_\_\_ no

If yes, please explain: \_\_\_\_\_

**Note:** Rooms are assigned in language groups. After the groups are established, singles/doubles are assigned based on the date we receive your contract in the ResLife Office.

Students with a disability should contact the Learning Enrichment and Disability Services Office via email at [learning@beloit.edu](mailto:learning@beloit.edu) or by phone at 608-363-2572 to discuss disability services at Beloit College.

- Check here if interested in service on the CLS Food Advisory Committee.
- Check here if you do not want your campus address information in the Summer Directory.

**BELOIT COLLEGE**  
**SUMMER RESIDENCE HALL AGREEMENT**  
**8-WEEK LANGUAGE PROGRAM**  
**June 12 – August 6, 2010**

This agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2010, by BELOIT COLLEGE of Beloit, Wisconsin and (name of student, please print):

\_\_\_\_\_ , \_\_\_\_\_ , \_\_\_\_\_  
LAST FIRST MI

WHEREAS, the Student has made application for summer living accommodations in the College Residence Hall system, NOW THEREFORE the College and Student agree as follows:

1. The charge for summer housing is included in the comprehensive fee. Those staying for a shorter duration will pay at the per day rate plus prorated fees associated with the CLS program. All contracts are for a continuous stay.
2. Please plan to pay your fees according to the program guidelines.
3. Room assignments will be made based on your language preference and the date your agreement is received in the Office of Residence Life. The building usually used for CLS has 42 single spaces and 36 double spaces (18 rooms). (Please remember that faculty live in some of the single rooms.) (Approximately 25 singles are available for students in this building.)
4. The student resident agrees to conform to all Beloit College regulations and policies as listed in the current Student Handbook and the 09/10 Residence Hall Agreement, printed on the back of this document. Violation of College policies may result in expulsion from the residence hall and/or the College with financial penalty. If you are not familiar with these guidelines, a copy of the Student Handbook is on-line at [www.beloit.edu/studentaffairs/policieshandbooks](http://www.beloit.edu/studentaffairs/policieshandbooks).
5. This agreement is binding unless the Student informs the Office of Residence Life in writing of his/her decision to leave. After the program start date, the office must have this written notice no later than five (5) days prior to the anticipated departure date. All costs will be prorated for the number of days in residence. Penalty for early (less than five day notice) or late check out is \$50.00/day. Please plan accordingly. Cancellation of this contract anytime after June 1<sup>st</sup> and prior to the program start date will incur a cost of \$150.00.
6. Only basic housing services are provided during the summer. A limited Resident Assistant staff will be available, therefore students are expected to take an assertive stance and seek out the RA should problems arise.
7. All buildings and rooms are designated non-smoking.

Agreed upon dates of residence: **Check in-Saturday June 12, 2010** **Check out-Friday, August 6, 2010**  
**(after 12:00 noon)** **(no later than 12:00 noon)**

I hereby acknowledge that I have read and understood the terms and obligations provided for above and on the back of this agreement, and agree to be bound by the provisions of same.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Signature of Parent, if under 18 years old)

\_\_\_\_\_  
Date

The signature of parent/guardian as well as that of the student is required for students under eighteen (18) years of age.

WHEREAS, the Student has made application for living accommodations including room and board (if required) in the College Residence Hall System, and

WHEREAS, the Student is registered as a full-time student (3 or more units) or as a graduating senior (needing less than 3 units), has submitted all required financial aid papers and the student has completed all required financial arrangements and

WHEREAS, the College agrees to reserve a housing accommodation for the student in a College Residence Hall for the entire academic year, including Fall and Spring Semesters, 2010-2011, NOW THEREFORE, the College and the Student agree as follows:

1. The Student will pay the College the room rate as prescribed by the Board of Trustees for each semester during the term of the contract. The initial rates are guaranteed for the academic year. Programs and Services will be provided as outlined in residence hall publications, and any reductions in these programs and services must be documented by unpredictable economic conditions and/or lack of student interest.
2. Students may move into the residence halls at 9:00 a.m. on the day preceding registration or on the date students are required to be on campus, and must be completely checked out of their assigned space by 5:00 p.m. THE DAY AFTER THEIR LAST FINAL EXAMINATION, BUT NO LATER THAN PUBLISHED DATES. Any student seeking an exemption must submit a written request to the Director of Housing two weeks prior to the end of the semester.
3. The Student will return one (1) signed copy of this contract (retain last copy for your records) to the Residential Life Office. Room assignments for new students are made in priority based on when this agreement is received in the Residential Life office and the date of candidate reply form.
4. The residence halls and adjacent grounds are for the use of full-time student residents and their guests only. Any other use including commercial enterprises must be approved in writing by the Dean of Students or Director of Residential Life.
5. Non-resident guests are permitted under the following conditions: The Student host has permission of roommate(s) to have a guest and is responsible for the conduct of his/her guest. All guests must comply with College regulations; overnight guests are limited to no more than three consecutive nights. All guests must have an official guest pass issued by Campus Security.
6. Dangerous weapons, including firearms, are not permitted on campus or in any living areas. Explosives of any nature, including fireworks, are not permitted in the residence areas.
7. Sales and solicitations are prohibited unless authorized in writing by the Associate Dean of Students. Door to door soliciting, distributing and advertising is prohibited.
8. No pets, other than fish in an aquarium, are allowed in the residence halls/houses. Residents having pets may be evicted and charged the full room rate for the remainder of the semester as a result of not meeting their live-in requirement (if applicable).
9. The Student agrees to comply with state law, city ordinance, and College policy with regard to the possession or use of fermented beverages, intoxicating liquors and illegal drugs, and agrees that his/her room shall not be used for any purpose contrary to such laws and/or policies.
10. The College reserves the right to change room assignments and occupancy levels in the interest of health, discipline, housing needs, or the general welfare of the student and/or other students. Hall or room changes may not be made without approval of the Office of Residential Life. This Agreement is for a space in a hall not a particular room and constitutes a license to occupy a space not a lease.
- 10A. The College reserves the right to place students in temporary rooms when space is not available in rooms designated for long-term occupancy and to require them to move to the long-term space when it becomes available.
11. If practical, the College will not enter a student room unless accompanied by the student, his/her authorized representative or a second authorized College representative. However, the College reserves the right to enter student rooms for the purpose of inspecting the premises when an authorized agent of the College has reason to believe that a) an occupant to the room may be physically harmed or endangered; b) damage is being done to the room; c) College policy as stated in the College Catalog, or Student Handbook or subsequent written notices is being violated; d) housekeeping, room inspection, maintenance and/or repair is necessary.
12. The College is not liable for theft, loss of, or damage to Student personal property housed in College facilities, including storage facilities. Residents are encouraged to carry private insurance on their personal belongings.
13. The Student agrees to abide by the student regulations as published in the Student Handbook. This document is herein incorporated by reference.
14. College property, including furnishings, screens and windows, must not be removed from its assigned area without authorization from the Office of Residential Life. Students who remove furniture or other items from its designated area will be billed \$10 per day rental fee and a minimum \$20 per item for having the items returned to its original location. A student whose room is missing the original furnishings upon check out will be assessed a charge for the replacement value of these items.
15. Furniture substitutions can be made only in cases of documented medical need. Water filled furniture is not permitted.
- 15A. TV cable is not permitted in any non-cable ready residence hall room. Cable service is provided in one student lounge per hall.
16. Fire fighting equipment shall not be used except in case of fire. Abuse of fire equipment and related evacuation notices and exit signs could result in charges of \$100 or more.
17. Because of the danger involved, students are not permitted on roofs or ledges of the residence halls. The cost to any student found on a roof is \$50 per occurrence.
18. Candles, kerosene lamps, other open flame devices, or cut Christmas trees or wreaths are not permitted in the residence halls under any circumstances for fire safety reasons.
19. Each Student is issued a key(s) and/or key card to his/her room/building. Loss of key(s)/key card during residency or failure to return the key(s)/key card at time of check-out will result in charges being assessed for a change of lock and loss of key(s)/key cards.
20. The Student is liable for damage(s) to College property which occurs in his/her residence hall room and agrees to pay for the replacement or restoration of the property, except for what would be considered normal wear and tear.
21. Students will be required to remove decorations or furnishings which are deemed to be a fire hazard. Construction, decoration or arrangement of furnishings that hinders direct egress from the room is not permitted. You agree to hold harmless the Board of Trustees, the College, its officers employees and agents, and to indemnify them from any claims for damages sustained by you or others in your room as a result of your acts or omissions relating to any changes or modifications made by you to your room or furnishings, such as the construction of bunkbeds, bookshelves, partitions or other structures. This clause makes you financially responsible to the College and releases the College in the event a person who is injured by a hazard created or constructed by you claims the College is liable for damages. Students are required to return their room to their original condition by the check-out date.
22. Students on individual floor sections or in individual buildings will be liable for damage above normal wear and tear to public areas in their particular floor section or building under the following conditions: a) the damage cannot be assigned as the responsibility of identified persons; b) there is reason to believe that the responsibility for the damage lies among the residents of that particular floor section or buildings.
23. Students who are single and who do not live with their parents are required to live in College residence halls, special-interest houses, or Greek houses for six semesters. College sanctioned off-campus academic programs are considered an on-campus semester. Students who do not complete this requirement will be charged full room rate for the semester(s) they were to live on-campus, but did not do so.
24. This agreement is binding for the entire academic year or remaining portion, if signed after the beginning of the year. After the term starts, failure to complete the agreement for reasons of withdrawal or "vacation" semester will result in a refund according to the College's Refund Schedule. Failure to occupy the space assigned within 24 hours after registration will result in cancellation of this agreement and appropriate charges. Exceptions must be approved in writing by the Dean of Students or Director of Residential Life.
25. Any student vacating his/her room whether for purposes of moving to another room on campus or of moving off-campus must have completed all check-out procedures and removed his/her belongings from his/her room no later than 24 hours after receiving notice of approval to move. Failure to do so will result in the following charges: a) late check-out fee \$30; b) daily pro-rated room costs.
26. College housing will be available for students who remain in Beloit during the Fall and Spring mid-term breaks, and Thanksgiving break. Housing is not provided during the recess between Fall and Spring semesters; however, Students may leave their belongings in their rooms during this period of time if they are returning to that room for the Spring semester. (The College is not responsible for loss or damage to items left in Student rooms during this time.)
27. Should the Student withdraw from the College for any reasons or be evicted from their housing unit, the Student agrees to vacate the residence within 24 hours. Subleasing or assignment of this contract is not permitted.
28. Room consolidation may occur if enough open spaces are available within the system. If a student is living alone in a double room, he/she must either select a roommate from the list in the Residential Life Office, be reassigned to another room, or if no students are in temporary housing and it is past the 4th week of the semester, elect to pay the single room rate for the remainder of the term.
29. The College reserves the right to make changes in this document.

This agreement is binding unless the student informs the OFFICE OF RESIDENTIAL LIFE IN WRITING of his/her decision not to return to Beloit College or move off campus (if six term residency requirement has been completed) before June 15, 2010. Cancellation of this contract after June 15, 2010 up to and including Registration Day will result in a cancellation fee of 20 percent (20%) of one term's room rate. Students leaving College housing prior to Spring semester for any reason (including graduation, participation in a College sponsored off-campus program, moving off-campus, if residency requirement is fulfilled) must notify the OFFICE OF RESIDENTIAL LIFE IN WRITING prior to December 1, 2010. Cancellation of this contract after December 1, 2010 up to and including Registration Day will result in a cancellation fee of 20 percent (20%) of one term's room rate. NOTE: If you are not sure about your status—it is your responsibility to contact the Office of Residential Life for clarification.

Any exception to this agreement must be approved in writing by the Dean of Students or Director of Residential Life.

The Student agrees that the College may terminate this agreement and take possession of the room at any time for violation of the agreement or College rules and regulations, or for reasons of health, safety or conduct unsuitable for Residence Hall living.

If the Student is under 18 years of age, the parents or legal guardian will become a party to this agreement and will sign as evidence of accepting this responsibility.

Students living in Residence Halls are expected to conform to standards of conduct which are consistent with the educational objectives and priorities of Beloit College. The minimum standards are stated in the Student Handbook. Respect and consideration for the rights of others, and their needs for study time and rest must receive priority over other needs. The residence hall staff is responsible for helping to create an atmosphere conducive to study, enjoyment, and learning how to live responsibly with other individuals. Each student is expected to respond appropriately to requests from staff and fellow students concerning behavior which does not honor this responsibility.

It is the policy of Beloit College, in administration of its educational policies and programs, financial aid program, employment policies, or other college administered activities, not to discriminate against students on the basis of sex, race, color, religion, national origin, ancestry, age, sexual orientation, or physical or mental disabilities unrelated to institutional jobs, programs or activities. Beloit College is a Title IX institution.

2009-2010 Room Rates: Single \$1899; Double \$1674; Triple \$1574; Other \$1400

For the most up to date information, please refer to the Admissions web site. <http://www.beloit.edu/prospective/afford/needbased/estimatedexpenses/>